



March 3, 2008

TO: CHIEF EXECUTIVE OFFICER
VOLUNTARY CREDIT KEY CONTACTS

March 1 – March 31, 2008 Final Submissions

On March 1st, the Association opened the portal to allow Member Companies to make their final voluntary credit submission on the Year 2007.

Warning: You should use the final submission portal only when you have finalized your submission. If you submit more than one “final submission,” we will only use the latest submission. We will not pull a test submission.

Until you are ready to make a final submission, please continue to use the preliminary reporting portal. This will allow you to submit and resubmit files as many times as you need. Once the system reports back to you, you can make as many corrections to the data as needed.

Please remember that March 31st is the final date for submission. This date is set in state law. No exceptions are permitted.

If you have any technical questions concerning voluntary credit, please email them to Ashley Carder at ashley@scwind.com.

If you have any underwriting issues related to the voluntary credit submission, please submit them to David Leadbitter at david@scwind.com.

Sincerely,

J. Smith Harrison, Jr., CPCU
Executive Director

JSH/sb